NATIONAL CAPITAL COMMISSION
COMMISSION DE LA CAPITALE NATIONALE

Annual Report to Parliament

PRIVACY ACT

APRIL 1, 2025, TO MARCH 31, 2026

Canada

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INTRODUCTION

The *Privacy Act* gives Canadian citizens and people present in Canada the right to have access to information about them that is held by the federal government. It also protects against unauthorized disclosure of that personal information. In addition, it strictly controls how the government will collect, use, store, disclose, and dispose of any personal information. This annual report to Parliament was prepared and shall be tabled in accordance with section 72 of the *Privacy Act*.

The National Capital Commission (NCC) is a federal Crown corporation created by the Parliament of Canada in 1959 under the *National Capital Act* (NCA). The role of the NCC, as defined by the NCA, is "to prepare plans for and assist in the development, conservation and improvement of the National Capital Region in order that the nature and character of the seat of the Government of Canada may be in accordance with its national significance." The corporation fulfills this role through the following areas of activity:

- setting the long-term planning direction for federal lands in the National Capital Region;
- regulating the use and development of federal lands in the National Capital Region;
- managing, conserving and protecting NCC assets (including Gatineau Park, the Greenbelt, urban parks, real property, and other assets such as bridges, pathways and parkways); and
- maintaining heritage sites in the National Capital Region, such as the official residences and commemorative sites.

The NCC's mission is to ensure that Canada's National Capital Region is of national significance and a source of pride for Canadians.

The NCC does not have any wholly owned subsidiaries and did not have any during the reporting period.

ORGANIZATIONAL STRUCTURE

During the reporting period, the Access to Information and Privacy (ATIP) Office was responsible for the administration of the *Access to Information Act* and the *Privacy Act* for the NCC. The ATIP Office was part of the Policy, Public, and Legal Affairs (PPLA) Branch of the corporation, and at the end of the 2025-2026 reporting period, consisted of three ATIP analysts who reported to the Senior Manager, Strategic Initiatives. The Director, Policy and Strategic Planning acted as the institutional coordinator.

The ATIP Office ensured that the NCC met its legislated obligations in replying to requests with support from a network of ATIP branch representatives in each of the corporation's program areas.

The NCC was not party to any service agreements pursuant to section 73.1 of the *Privacy Act*.

DELEGATION OF AUTHORITY

The chairperson of the NCC is designated as head of the institution by virtue of the "*Privacy Act* Heads of Government Institution Delegation Order (SI/83-114, as amended)." In this role, the chairperson has delegated the authority under the *Privacy Act* to key officials within the organization, in accordance with section 73(1) of the *Privacy Act*.

The Chief Executive Officer, and the Vice-President, Policy, Public and Legal Affairs have full delegated authority, whereas the Director, Policy and Strategic Planning, and the Senior Manager, Strategic Initiatives, have more limited authority that facilitates the management of the program. The ATIP analysts have limited delegated authority to support day to day operations of the program.

A copy of the delegation order, signed on May 19, 2026, is attached for reference (see Appendix B).

PERFORMANCE 2025-2026

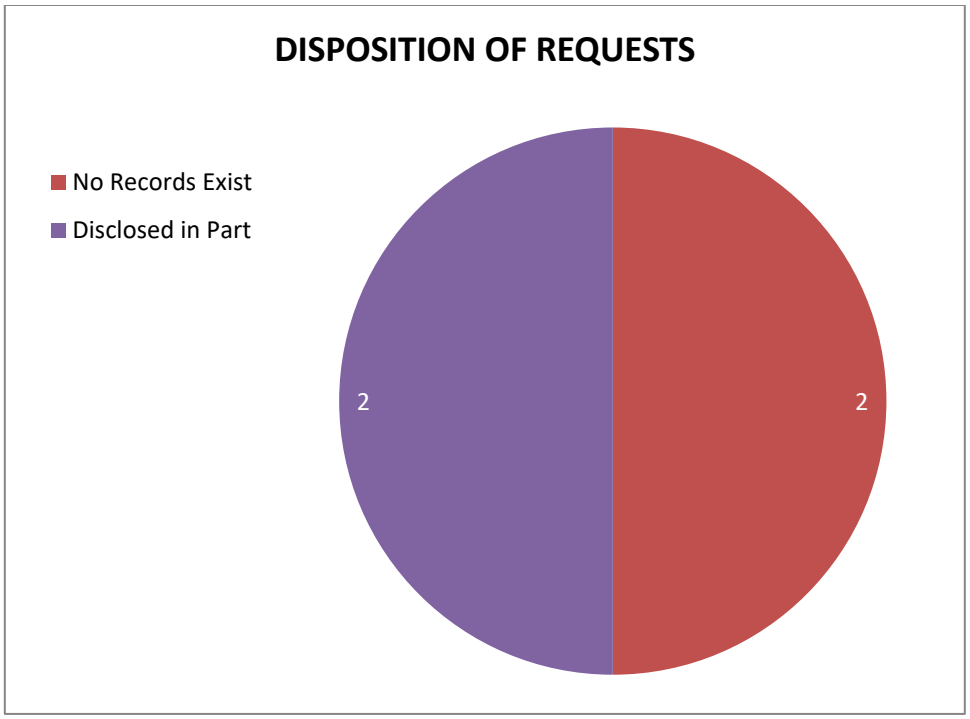
The following statistics describe the administration of the *Privacy Act* within the NCC for the period of April 1, 2025, to March 31, 2026, as detailed in Appendix A.

Requests Processed Under the *Privacy Act*

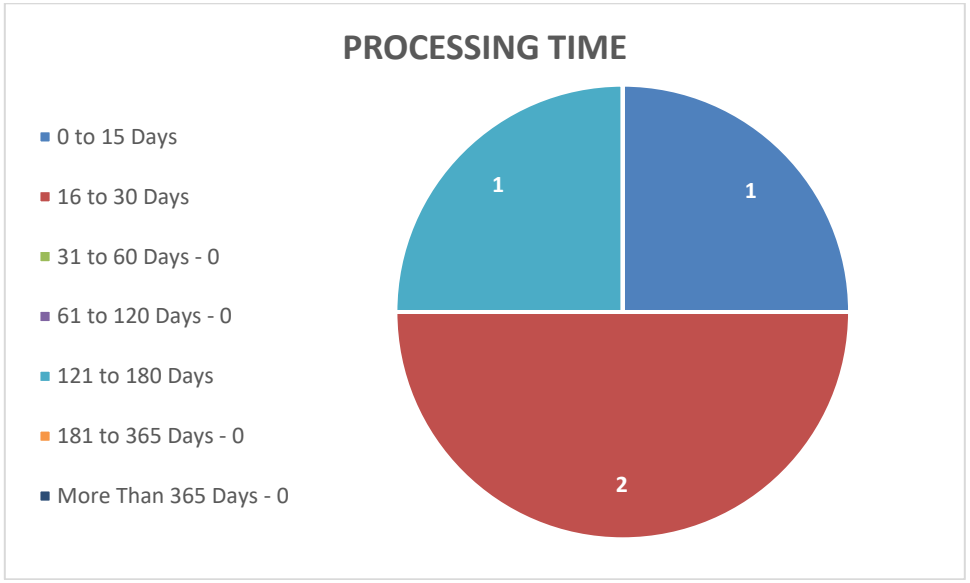
Over the course of the reporting period, the NCC received five requests under the *Privacy Act*; there were no outstanding requests from the previous reporting period. Of the five requests received, four were closed before the end of the fiscal year. The NCC carried forward one request to the next fiscal year; this request remained within its legislated timeline. Of the five requests received during the reporting period, the NCC took an extension for one request, under section 15(a)(i) of the *Privacy Act* (interference with operations, due to the volume of records produced).

Disposition of Requests

The following pie chart shows the disposition of the four requests that were completed during the reporting period.

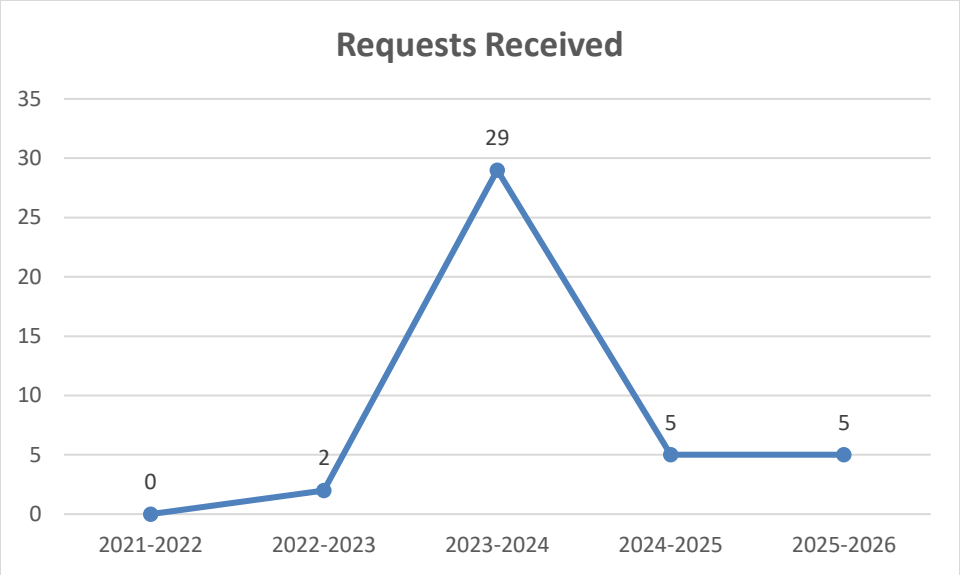


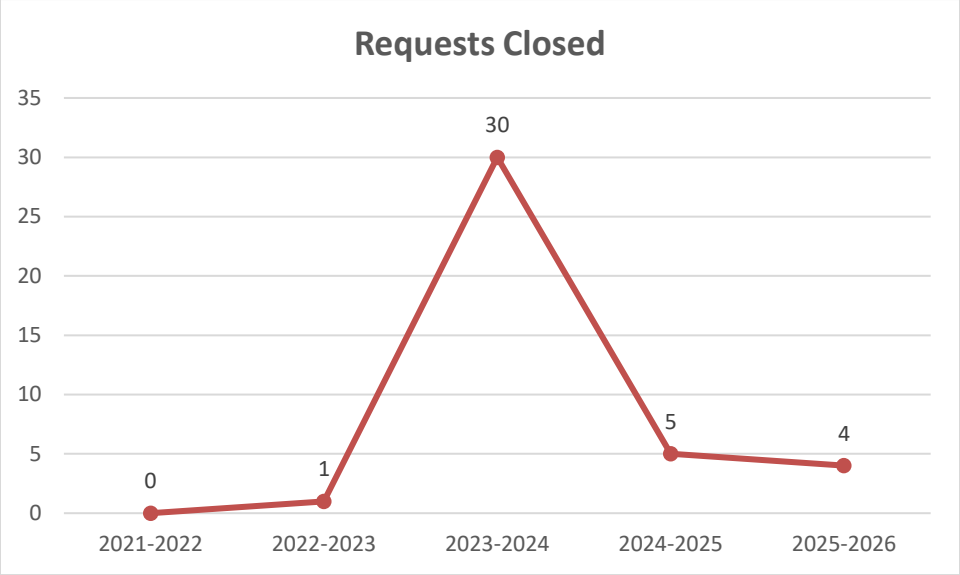
Of the requests closed during the reporting period, the NCC responded within the legislated timeframe for three of the four requests, being compliant 75% of the time. The remaining request was closed after the legislated timeline due to volume of records.



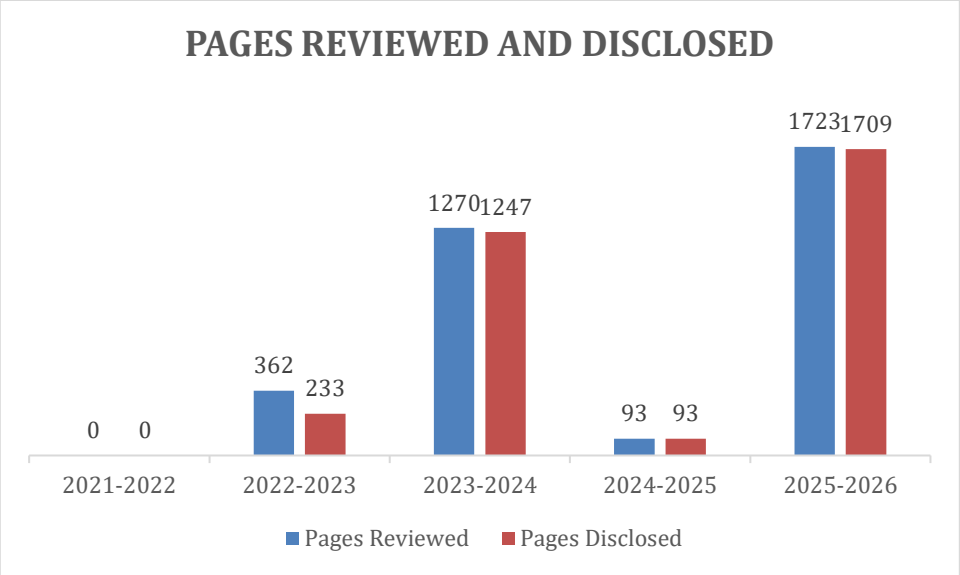
Requests Closed

Since the 2021–2022 fiscal year, the NCC has received 41 *Privacy Act* requests, and has closed 40 to date, carrying one over to the 2026-2027 reporting year.





As with previous years, the NCC disclosed a high percentage of pages reviewed in 2025-2026 (99%). Since 2021-2022, the NCC has reviewed 3,448 pages, releasing 3,282, or 95%, of all pages reviewed.



Consultations from Other Government Institutions

The NCC did not receive any requests for consultation from other government institutions, which is comparable to other years.

Complaints And Investigations

No complaints were received during the reporting period. No outstanding complaints remain from the current or previous reporting periods.

TRAINING AND AWARENESS

In response to a 2023 Internal Audit recommendation, the NCC included the commitment to develop a suite of privacy-focused virtual training sessions and awareness products for employees in its Management Action Plan.

In keeping with this commitment, over the course of the reporting period virtual training sessions were delivered on key topics including privacy breaches, personal information, and Privacy Risk Assessments (PRAs). Training sessions were rolled out through the NCC's intranet, allowing employees to register for sessions. For each of the three core topics, two sessions were offered – one in English and one in French – to maximize accessibility and participation across the organization.

Additionally, training products were developed on the topics of Info Source and Personal Information Banks (PIBs), consent and collection, and privacy and artificial intelligence (AI).

Further to the specialized NCC training and awareness mentioned above, generalized ATIP training is offered in both official languages to NCC employees at large. The Canada School of Public Service Access to Information and Privacy online course is included as

mandatory NCC training, offered through the corporation's onboarding process. Taken together with the NCC specific training mentioned above, training was completed by 113 NCC employees over the course of 2025-2026.

POLICIES, GUIDELINES, AND PROCEDURES

The NCC has several Corporate Administrative Policies and Procedures (CAPPs) that guide on the conduct of administrative activities and provide direction on decision-making. More specifically, the CAPP on Privacy helps to ensure that the NCC fulfills its obligations under the *Privacy Act*.

This policy provides guidance to employees with respect to the application of the *Privacy Act,* and outlines the responsibilities of the Executive Management Committee, senior managers, branch representatives, managers and employees. It also stipulates that the NCC must ensure that appropriate privacy protection clauses are included in contracts or agreements when contracting, and establishing agreements or arrangements with private sector organizations, public sector organizations or other government entities. This policy was last updated in April 2024.

The NCC does not have any new collection or new consistent uses of Social Insurance Numbers (SINs) that began during the reporting period.

INITIATIVES AND PROJECTS TO IMPROVE PRIVACY

An internal audit was completed to assess the adequacy and effectiveness of the NCC's management control framework for the collection, use, retention and disposal of personal information in fiscal year 2023–2024. The main recommendations included an update of the privacy breach process, clarifying roles and responsibilities regarding the management of privacy impact assessments, improving the delivery of training to NCC staff and updating privacy notices to ensure proper consent is obtained when personal information is collected. The ATIP office accepted all the recommendations, which were implemented with the development of appropriate tools, guidelines and policies.

Over the course of the reporting period, the NCC evaluated the different options to change its ATIP processing system, as the current system will no longer be supported by the vendor. The choice of the replacement system was finalized in 2025–2026. The NCC will begin the process of procuring the replacement system in Q3 2026-2027, with the goal of implementing the new system in Q2 of 2027-2028.

SUMMARY OF KEY ISSUES AND ACTIONS TAKEN ON COMPLAINTS

No complaints were received or concluded during the reporting period; therefore, this section is not applicable.

MATERIAL PRIVACY BREACHES

No material privacy breaches were reported to the Privacy Commissioner or to the Treasury Board Secretariat for the reporting period.

PRIVACY IMPACT ASSESSMENT

Over the course of the reporting period, the NCC modified an existing Privacy Impact Assessment (PIA) to account for its new legal document and case management tool. Given the volume of documents and the requirement for proper indexing and storage to facilitate ease of reference, the NCC entered into a contract with Clio, a legal software company that offers a case management system. The PIA, modified by the NCC and shared with the Office of the Privacy Commissioner, provides a broad overview of the initiative, a description of the PIBs affected, and a discussion of legal authorities.

Summaries of the PIAs conducted by the NCC are posted on the institution's website at the following address: ncc-ccn.gc.ca/privacy-at-the-ncc.

PUBLIC INTEREST DISCLOSURES

No personal information was disclosed under paragraph 8(2)(m) of the *Privacy Act* during the reporting period.

MONITORING OF COMPLIANCE

The ATIP office regularly monitored the time taken to process active privacy requests and met weekly to review all active requests. The status of each request and the time lapsed since the request was received was shared weekly with NCC senior management at the Director level. No consultations were necessary to process the requests received. No trend can be established to make the personal information available through other means than through formal requests. Each request was assessed on a case-by-case basis by the ATIP analysts to determine if consultations with other institutions were necessary.

The NCC includes in its contracts generic provisions related to the collection, use, control, retention, and communication of personal information, as well as audit rights to enable the NCC to verify compliance with these provisions.

APPENDIX A

Statistical Reports on the *Privacy Act*

Government of Canada / Gouvernement du Canada

Statistical Report on the *Privacy Act*

Name of institution: National Capital Commission

Reporting period: 4/1/2025 to 3/31/2026

Section 1: Requests Under the *Privacy Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		5
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		**5**
Closed during reporting period		4
Carried over to next reporting period		1
• Carried over within legislated timeline	1	
• Carried over beyond legislated timeline	0	

1.2 Channels of requests

Source	Number of Requests
Online	4
E-mail	0
Mail	1
In person	0
Phone	0
Fax	0
Total	**5**

Section 2: Informal requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		**0**
Closed during reporting period		0
Carried over to next reporting period		0

2.2 Completion time of informal requests

Completion Time							
0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	0	0	0	0	0	0	**0**

2.3 Pages released informally

Less Than 500 Pages Released		500-10000 Pages Released		More Than 10000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
All disclosed	0	0	0	0	0	0	0	**0**
Disclosed in part	0	1	0	0	1	0	0	**2**
All exempted	0	0	0	0	0	0	0	**0**
All excluded	0	0	0	0	0	0	0	**0**
No records exist	1	1	0	0	0	0	0	**2**
Request abandoned	0	0	0	0	0	0	0	**0**
denied	0	0	0	0	0	0	0	**0**
Total	**1**	**2**	**0**	**0**	**1**	**0**	**0**	**4**

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	2
19(1)(f)	0	22.1	0	27	1
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	2	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
1723	1709	2

3.5.2 Relevant pages processed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less Than 500 Pages Processed		500-10000 Pages Processed		More Than 10000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	1	41	1	1682	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
neither confirmed nor denied	0	0	0	0	0	0
Total	**1**	**41**	**1**	**1682**	**0**	**0**

3.5.3 Relevant minutes processed and disclosed for audio and video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio and video formats by size of requests

Disposition	Number of requests	Minutes Processed
All disclosed	0	0
Disclosed in part	0	0
All exempted	0	0
All excluded	0	0
Request abandoned	0	0
Neither confirmed nor denied	0	0
Total	**0**	**0**

3.5.5 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	**0**
Disclosed in part	0	0	2	2	**4**
All exempted	0	0	0	0	**0**
All excluded	0	0	0	0	**0**
Request abandoned	0	0	0	0	**0**
Neither confirmed nor denied	0	0	0	0	**0**
Total	**0**	**0**	**2**	**2**	**4**

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	3
Percentage of requests closed within legislated timelines (%)	75

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
1	1	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	**0**
16 to 30 days	0	0	**0**
31 to 60 days	0	0	**0**
61 to 120 days	0	0	**0**
121 to 180 days	0	1	**1**
181 to 365 days	0	0	**0**
More than 365 days	0	0	**0**
Total	**0**	**1**	**1**

Section 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	**0**

Section 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	**0**

Section 6: Extensions

6.1 Reasons for extensions

	15(a)(i) Interference with operations				15 (a)(ii) Consultation			
Number of extensions taken	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	15(b) Translation purposes or conversion
1	0	1	0	0	0	0	0	0

6.2 Length of extensions

	15(a)(i) Interference with operations				15 (a)(ii) Consultation			
Length of Extensions	review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	15(b) Translation purposes or conversion
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	1	0	0	0	0	0	0
31 days or greater								0
Total	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	**0**	**0**	**0**	**0**
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	0	0	0	0	0	0	0	**0**
Disclose in part	0	0	0	0	0	0	0	**0**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	0	0	0	0	0	**0**
Other	0	0	0	0	0	0	0	**0**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of days required to complete consultation requests							
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	0	0	0	0	0	0	0	**0**
Disclose in part	0	0	0	0	0	0	0	**0**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	0	0	0	0	0	**0**
Other	0	0	0	0	0	0	0	**0**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 500 Pages Processed		500-10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 500 Pages Processed		500-10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**

Section 9: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
0	0	0	0	0

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Programs and activities

Number of existing programs or activities that use personal information that have been substantially modified during the reporting period	2
Number of new programs or new activities that use personal information established during the reporting period	0

10.2 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	1
Number of PIA summaries published during the reporting period	0
Number of PIAs for which the risk mitigation measures have been reviewed during the reporting period	0

10.3 Privacy Protocols

Number of privacy protocols completed to establish or modify Personal Information Banks	2

10.4 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	11	1	0	1
Central	0	0	0	0
Total	**11**	**1**	**0**	**1**

10.5 Info Source page

Date of the most recent major change to Personal Information Banks on the Info Source page	1-Dec-25

Section 11: Social Insurance Number

Number of new programs or activities that collect or use Social Insurance Number	0

Section 12: Privacy Breaches

12.1 Material Privacy Breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

12.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	2

Section 13: Privacy Training

Number of employees that have completed privacy training during the reporting period	113

Section 14: Resources Related to the Privacy Act

14.1 Allocated Costs

Expenditures		Amount
Salaries		$76,901
Overtime		$0
Goods and Services		$1,925
• Professional services contracts	$0	
• Other	$1,925	
Total		**$78,826**

14.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	0.750
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	**0.750**

Government of Canada / Gouvernement du Canada

Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: National Capital Commission

Reporting period: 2025-04-01 to 2026-03-31

Section 1: Requests Carried Over and Active Complaints Under the *Access to Information Act*

1.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are *Within* Legislated Timelines as of March 31, 2026	Requests Carried Over that are *Beyond* Legislated Timelines as of March 31, 2026	Total
Received in 2025-26	34	0	**34**
Received in 2024-25	0	2	**2**
Received in 2023-24	0	8	**8**
Received in 2022-23	0	0	**0**
Received in 2021-22	0	0	**0**
Received in 2020-21	0	0	**0**
Received in 2019-20	0	2	**2**
Received in 2018-19	0	0	**0**
Received in 2017-18	0	0	**0**
Received in 2016-17 or earlier	0	0	**0**
Total	**34**	**12**	**46**

1.2 Active complaints with the Information Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2025-26	1
Received in 2024-25	0
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17 or earlier	0
Total	1

Section 2: Requests Carried Over and Active Complaints Under the *Privacy Act*

2.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are *Within* Legislated Timelines as of March 31, 2026	Requests Carried Over that are *Beyond* Legislated Timelines as of March 31, 2026	Total
Received in 2025-26	1	0	**1**
Received in 2024-25	0	0	**0**
Received in 2023-24	0	0	**0**
Received in 2022-23	0	0	**0**
Received in 2021-22	0	0	**0**
Received in 2020-21	0	0	**0**
Received in 2019-20	0	0	**0**
Received in 2018-19	0	0	**0**
Received in 2017-18	0	0	**0**
Received in 2016-17 or earlier	0	0	**0**
Total	**1**	**0**	**1**

2.2 Active complaints with the Privacy Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2025-26	0
Received in 2024-25	0
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17 or earlier	0
Total	**0**

Section 3: Universal Access under the Privacy Act	
How many requests were received from foreign nationals outside of Canada in 2025-26?	0

APPENDIX B

Delegation Order with Respect to the *Privacy Act*

Access to Information Act and *Privacy Act* /
Loi sur l'accès à l'information et de la *Loi sur la Protection des renseignements personnels*

The Chairperson of the National Capital Commission, pursuant to section 95 of the *Access to Information Act* and section 73 of the *Privacy Act*, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Chairperson, as the head of the National Capital Commission, under the provisions of the Act and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

En vertu de l'article 95 de la *Loi sur l'accès à l'information* et de l'article 73 de la *Loi sur la protection des renseignements personnels*, la présidente de la Commission de la capitale nationale délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant lesdits postes à titre intérimaire, les pouvoirs et les fonctions dont elle est, en qualité de responsable de la Commission de la capitale nationale, investie par les dispositions de la loi ou du règlement connexe mentionnées en regard de chaque poste. Le présent document remplace et annule tout arrêté antérieur.

Schedule

Position	***Access to Information Act* and Regulations**	***Privacy Act* and Regulations**
Chief Executive Officer / Premier dirigeant	Full authority/ Autorité absolue	Full authority/ Autorité absolue
Vice President, Policy, Public and Legal Affairs / Vice-présidente, Politiques, Affaires publiques et juridiques	Full authority/ Autorité absolue	Full authority/ Autorité absolue
Director, Policy and Strategic Planning / Directeur, Politiques et Planification stratégique	**Act / Loi:** 4(2.1), 6.1 (including all subsections/y compris toutes les sous-sections), 7, 8(1), 9, 10(1), 10(2), 11(2), 12(2)(b), 12(3)(b), 13, 14, 15, 16(1), 16(2), 16(3), 16.5, 17, 18, 18.1, 19, 20, 21, 22, 22.1, 23, 23.1, 24, 25, 26, 27(1), 27(4), 28(1)(b), 28(2), 28(4), 33, 35 (2)(b), 37(1)(c), 44(2), 52(2)(b), 52(3), 94(1), 94(4) **Regulations / Règlements:** 6(1), 8, 8.1	8 (including all subsections/y compris toutes les sous-sections), 9(1), 9(4),10, 14, 15, 16, 17(2)(b), 17(3)(b), 18(2), 19, 20, 21, 22(1), 22(2), 22.3, 23, 24, 25, 26, 27, 27.1, 28, 33(2), 35(1)(b), 35(4), 36(3)(b), 51(2)(b), 51(3), 72 **Regulations / Règlements:** 7, 9, 11(2), 11(4), 13(1), 14

Senior Manager, Strategic Initiatives / Gestionnaire principale, initiatives stratégiques	**Act / Loi:** 4(2.1), 6.1 (including all subsections/y compris toutes les sous-sections), 7, 8(1), 9, 10(1), 10(2), 11(2), 12(2)(b), 12(3)(b), 13, 14, 15, 16(1), 16(2), 16(3), 16.5, 17, 18. 18.1, 19, 20, 21, 22, 22.1, 23, 23.1, 24, 25, 26, 27(1), 27(4), 28(1)(b), 28(2), 28(4), 33, 35 (2)(b), 37(1)(c), 44(2), 52(2)(b), 52(3), 94(1), 94(4) **Regulations / Règlements:** 6(1), 8, 8.1	8 (including all subsections/y compris toutes les sous-sections), 9(1), 9(4),10, 14, 15, 16, 17(2)(b), 17(3)(b), 18(2), 19, 20, 21, 22(1), 22(2), 22.3, 23, 24, 25, 26, 27, 27.1, 28, 33(2), 35(1)(b), 35(4), 36(3)(b), 51(2)(b), 51(3), 72 **Regulations / Règlements:** 7, 9, 11(2), 11(4), 13(1), 14
Senior Analyst, ATIP / Analyste principal, AIPRP	**Act / Loi:** 4 (2.1), 7, 8(1), 9, 10(1), 11(2), 24(1), 25, 26, 27(1), (4), 33, 35(2)(b), 37(1)(c), 44(2) **Regulations / Règlements:** 6(1)	10, 14, 15, 17(2)(b), 26, 33(2), 35(1)(b), 35(4) **Regulations / Règlements:** 9, 11(2), 11(4)
Analyst, ATIP / Analyste, AIPRP	**Act / Loi:** 4(2.1), 7(a), (b) when providing access to previous releases, 9, 10(1), 27(1), (4), 33, 35(2)(b), 37(1)(c), 44(2) **Regulations / Règlements:** 6(1)	14, 15, 17(2)(b), 33(2), 35(1)(b), 35(4) **Regulations / Règlements:** 9, 11(2), 11(4)
Director AREE and Chief Audit Executive / Directeur ARÉÉ et dirigeante de l'audit interne	10(2), 16.5	22.3

Dated, at the City of , this day of May, 2026.

Daté, à la Ville de , le 2026-mai-19 mai 2026.

DocuSigned by:

Maryse Gaudreault
Chairperson/Présidente